

Kentucky Office of the Secretary of State
TREY GRAYSON

Division of Corporations
Business Filings

PO Box 718
Frankfort, KY 40602
(502) 564-3490
<http://www.sos.ky.gov>

Articles of Organization
Non-Profit Limited Liability Company

NLC

For the purposes of forming a non-profit limited liability company in Kentucky pursuant to KRS Chapter 275, the undersigned organizer hereby submits the following Articles of Organization to the Office of the Secretary of State for filing:

Article I: The name of the non-profit limited liability company is _____.

Article II: The street address of the non-profit limited liability company's initial registered office in Kentucky is _____.

Street Address Only (**No Post Office Box Numbers**)

City

State

Zip Code

and the name of the initial registered agent at that office is _____.

Article III: The mailing address of the non-profit limited liability company's initial principal office is _____.

Street Address or Post Office Box Number

City

State

Zip Code

Article IV: The non-profit limited liability company is to be managed by (must check one):

_____ A. a manager(s).

_____ B. its member(s).

Article V: The purpose of the non-profit limited liability company is: _____.

Executed by _____, _____ on _____
Printed name of an Organizer Signature of aforementioned Organizer Date

Executed by _____, _____ on _____
Printed name of an Organizer Signature of aforementioned Organizer Date

Executed by _____, _____ on _____
Printed name of an Organizer Signature of aforementioned Organizer Date

I, _____, consent to serve as the registered agent on behalf of the limited liability company.
Type/Print Name of Registered Agent
or Company serving as Registered Agent

Signature of Registered Agent or Individual signing on behalf of the
company serving as Registered Agent

Title of Individual Signing on behalf of the company serving as Registered
Agent (if applicable)

ARTICLES OF ORGANIZATION FILING INSTRUCTIONS (Non-Profit Limited Liability Company)

NON-PROFIT LIMITED LIABILITY COMPANY NAME

The limited liability company name must contain the words "limited liability company" or "limited company" or the abbreviation "LLC" or "LC." The word "Limited," may be abbreviated as "LTD." And the word "Company" may be abbreviated as "CO." A limited liability company name must be distinguishable from any name on record with the Office of the Secretary of State.

REGISTERED OFFICE AND REGISTERED AGENT

The registered office of the non-profit limited liability company must be in Kentucky and contain a street address (a PO Box is insufficient for the registered office address). The registered agent may be an individual resident of Kentucky, a Kentucky domestic corporation, a Kentucky domestic non-profit corporation, a Kentucky domestic non-profit limited liability company, a foreign corporation, a foreign non-profit corporation or a foreign non-profit limited liability company authorized to transact business in Kentucky. The company seeking formation shall not act as its own registered agent.

PRINCIPAL OFFICE ADDRESS

The principal office is the office (in or out of this state) so designated in writing with the Office of the Secretary of State where the principal executive offices of the limited liability company are located.

MANAGEMENT

"Manager(s)" means that the non-profit limited liability company has set forth in its articles of organization that it is to be managed by managers.

"Member(s)" means the person(s) who have been admitted to membership in a non-profit limited liability company

PURPOSE

A non-profit limited liability company must state the purpose for which it is organized. The purpose can be any lawful purpose or purposes including, but not limited to: charitable; benevolent; eleemosynary; educational; civic; patriotic; political; governmental; religious; social; recreational; fraternal; literary; cultural; athletic; scientific; agricultural; horticultural; animal husbandry; and professional, commercial, industrial or trade association.

REQUIREMENTS FOR DOCUMENTS TO BE PROPERLY FILED

The articles of organization must be signed by the organizer. Documents must be submitted either typed or printed in black ink.

CONSENT OF REGISTERED AGENT

The articles of organization shall affirm, by signature on the non-profit limited liability company (KLC) form or through submission of the Agent Consent (CRA) form, which the registered agent consents to serve in that capacity. If the registered agent is a corporation, an officer or the chairman of the board of directors must sign on behalf of the corporation. If the registered agent is a non-profit limited liability company and management of the company is vested in one or more managers, a manager must sign on behalf of the non-profit limited liability company. If management of the company is vested in its members, a member must sign. The person signing on behalf of the business entity acting as agent must designate the title or capacity in which he or she signs.

DOCUMENT DELIVERY

All articles of organization will be sent to the return address on the outer envelope. If no address is found, the formation documents are sent to the principal office. If the organizer wishes for correspondence from the Office of the Secretary of State to be sent to an individual or corporation address other than those above, a request must be submitted in writing affirming that request. All other communication and notification shall follow the process prescribed in Kentucky Revised Statute.

ADDITIONAL ARTICLES OF ORGANIZATION OR NEED TO MODIFY THE EXISTING FORM

If this form does not comply with the articles of organization that you wish to file (ie: additional articles, signatures, etc.), please disregard this form and send an executed copy of the articles of organization to the address below.

NUMBER OF COPIES

Submit the original signed articles of organization and two exact or conformed copies. One file-stamped copy must then be filed with the county clerk of the county in which the non-profit limited liability company's registered office is situated. Two file-stamped copies will be returned to the non-profit limited liability company as evidence of filing.

FILING FEE

The filing fee for Articles of Organization is \$40.00. Your check should be made payable to the "Kentucky State Treasurer."

MAILING ADDRESS

Trey Grayson
Office of the Secretary of State
P. O. Box 718
Frankfort, KY 40602-0718

OFFICE LOCATION

Room 154, Capitol Building
700 Capital Avenue
Frankfort, KY 40601
Hours of Operation: 8:00 AM-4:30 PM ET

CONTACT INFORMATION AND NAME AVAILABILITY

If you have any questions, need additional forms or wish to search for name availability, please feel free to visit our website at www.sos.ky.gov or call our office at 502-564-3490.

FUTURE DOCUMENTATION REQUIREMENTS AND DEADLINES: The limited liability company must file an **annual report** with the Office of the Secretary of State between January 1 and June 30 of the year following the calendar year in which the corporation was formed. Subsequent annual reports must be filed with the Office of the Secretary of State between January 1 and June 30 of the following calendar years. A **statement of change** of the registered agent and/or registered office address or principal office address must be filed with the Office of the Secretary of State whenever a change has occurred involving any of the above categories. You may file your statement of change or annual report online at www.sos.ky.gov.